

## Business Continuity Policy

Landis+Gyr, Americas

### ***Purpose -***

The Landis+Gyr Americas Business Continuity Management System (BCMS) enhances the company's ability to prepare, plan for, respond to and recover from, business disruptions and in turn continually build organizational resilience. This approach provides foremost for the safety and well-being of our people and others, it protects the interests of our customers, and preserves our reputation, brand, and value in the market.

### ***Responsibilities -***

- The President & CEO Americas is responsible for setting the overall business continuity mission, vision and expectations, and for approving the resources necessary for implementing the BCMS throughout the Americas, following the Global Authority Matrix.
- The Executive Management Team is responsible for leading the organization in continual improvement of the BCMS, and for reviewing the implemented BCMS at planned intervals.
- Assigned Site Leaders, in their respective locations, are accountable for assuring that local BCMS plans are developed, maintained, exercised/tested, and continually improved in accordance with applicable legal and regulatory requirements, internal requirements, and with the requirements of ISO 22301:2012.
- VPs, Directors, and Managers/Supervisors, for their respective business functions, are responsible for the development, maintenance, exercising/testing, and continual improvement of BCMS plans in accordance with applicable legal/regulatory requirements, internal requirements and requirements of ISO 22301: 2012.

### ***Objectives -***

BCMS objectives are established in order to reduce likelihood of disruption, shorten periods of disruption, and limit impacts of disruption. As part of our process for establishing annual business objectives, at the beginning of each fiscal year, the management teams in each location review current-year overall BCMS objectives, and develop local plans to be implemented which will facilitate achievement of the overall objectives.

### ***Continual Improvement -***

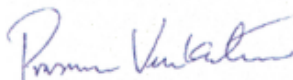
Our commitment to continually improving the BCMS is realized through application of the Plan-Do-Check-Act (PDCA) cycle:

- PLAN consists of establishing the BCMS policy, objectives, controls, plans and processes;
- DO involves implementing the policy, the controls, plans, and processes, and then operating the BCMS in order to facilitate the uninterrupted delivery of products and services to our customers;
- CHECK consists of monitoring and reviewing performance against the BCMS policy and the objectives, and determining/authorizing improvement actions; and
- ACT is implementation of the identified corrective actions. The cycle repeats, resulting in a continual state of improvement.

### ***Availability -***

Landis+Gyr's BCMS Policy is a controlled document, and is maintained in IMS document control on Connection, the company's intranet site. The policy is communicated to everyone within the organization, and it is made available, as appropriate, to interested parties. The policy is reviewed for continuing suitability during management reviews and when significant changes occur.

Approved by:



**Prasanna Venkatesan**  
President & CEO Americas